

### **Agenda Item 167      Dispensations**

If you have a pecuniary interest in an item on this agenda, you will not be able to participate in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation, you need to **write to the Clerk ahead of the meeting** stating your reasons why you should be given a dispensation.

### **Agenda Item 169      Councillor Vacancy**

There have been no further applications to fill the councillor vacancy.

### **Agenda Item 171      Emails Circulated**

If I have circulated an email not included on the agenda, and you consider that it should be discussed, please raise the item at this point.

### **Agenda Item 172      Clerk's Report**

<b>Minute</b>	<b>Action</b>	<b>Complete ✓</b>
25/147	Minutes sent to BRN and updated on website.	✓
25/152	Sent NPC's views on planning application to the LPA.	✓
25/153 c	Made payments to suppliers.	✓
25/153 d	Donation made to RBL Poppy Appeal.	✓
25/157	Meeting arranged with Chris Bowden.	✓
25/158	Year Plan updated on website.	✓
25/160	Standing Orders and Financial Regulations updated on website.	✓
25/161	See Agenda Item 177.	✓
	<b>Clerk's Actions &amp; Delegated Power</b>	
	September email newsletter published.	
	<b>Clerk Hours</b>	
	1st April to 28th September 2025 - Paid 312 / Worked 289 / Holiday taken 24 hours.	

### **Agenda Item 173e      Planning Status**

<b>BDC Ref</b>	<b>Application</b>	<b>NPC Ref</b>	<b>NPC Response</b>	<b>BDC Response</b>
DC/25/03496	The Deans Sudbury Road - Removal of cement render cladding, basic repairs to frame, installing some insulation and recladding with Lime plaster. Repair to garden wall.	25/152b	Support	
DC/25/03880	The Deans Sudbury Road - Listed Building Consent - Removal of cement render cladding, basic repairs to frame, installing some insulation and recladding with Lime plaster. Repair to garden wall.	25/152b	Support	

## Associated Papers NPC for Meeting on 7<sup>th</sup> October 2025

### Agenda Item 174a RFO Report

#### Payments made since last meeting

Unity Trust                      Service Charge September    £6.00

#### Receipts received since last meeting

Babergh                      Precept - 2<sup>nd</sup> payment                      £13,239.97

Unity Trust                      Interest on Savings A/C                      £153.43

<b>Bank Reconciliation at 30/09/2025</b>			
	Cash in Hand 01/04/2025		37,365.79
	<b>ADD</b> Receipts 01/04/2025 - 30/09/2025		29,370.18
			66,735.97
	<b>SUBTRACT</b> Payments 01/04/2025 - 30/09/2025		16,820.93
<b>A</b>	<b>Cash in Hand 30/09/2025</b> (per Cash Book)		<b>49,915.04</b>
	Cash in hand per Bank Statements		
	Petty Cash    30/09/2025	0.00	
	Unity Trust Bank - Current Account    30/09/2025	22,708.29	
	Unity Trust Bank - Savings Account    30/09/2025	27,206.75	
			<b>49,915.04</b>
	Less unrepresented payments		
			49,915.04
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>49,915.04</b>
<b>A = B Checks out OK</b>			

Committed Spending						
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Budget
10/07/24	24/114	Newton PCC	£200.00	£0.00	£200.00	Donations
14/05/25	25/099	Clerk	£50.00	£0.00	£50.00	Padlocks & keys
			£250.00	£0.00	£250.00	

# Associated Papers NPC for Meeting on 7<sup>th</sup> October 2025

1 October 2025 (2025-2026)

## Newton Parish Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	3,934.00	2,723.59	1,210.41 (30%)	1,210.41
Annual Subscription			0.00 (N/A)	550.00	341.59	208.41 (37%)	208.41
Asset Management			0.00 (N/A)	4,510.00	895.00	3,615.00 (80%)	3,615.00
CIL			0.00 (N/A)		2,908.83	-2,908.83 (-100%)	-2,908.83
Clerk Salary			0.00 (N/A)	15,212.85	7,037.81	8,175.04 (53%)	8,175.04
Digital			0.00 (N/A)	860.00	68.35	791.65 (92%)	791.65
Donations			0.00 (N/A)	800.00	458.00	342.00 (42%)	342.00
Grants	212.64		-212.64 (-100%)			0.00 (N/A)	-212.64
Open Spaces			0.00 (N/A)	4,565.00	1,388.00	3,177.00 (69%)	3,177.00
Other Income	535.00	310.75	-224.25 (-41%)			0.00 (N/A)	-224.25
Other Payments			0.00 (N/A)			0.00 (N/A)	0.00
Precept	26,479.94	26,479.94	0.00 (N/A)			0.00 (N/A)	0.00
Projects & Events			0.00 (N/A)	750.00		750.00 (100%)	750.00
Recycling	425.00		-425.00 (-100%)			0.00 (N/A)	-425.00
<b>NET TOTAL</b>	<b>27,652.58</b>	<b>26,790.69</b>	<b>-861.89 (-3%)</b>	<b>31,181.85</b>	<b>15,821.17</b>	<b>15,360.68 (49%)</b>	<b>14,498.79</b>

Total for ALL Cost Centres

26,790.69

15,821.17

V.A.T.

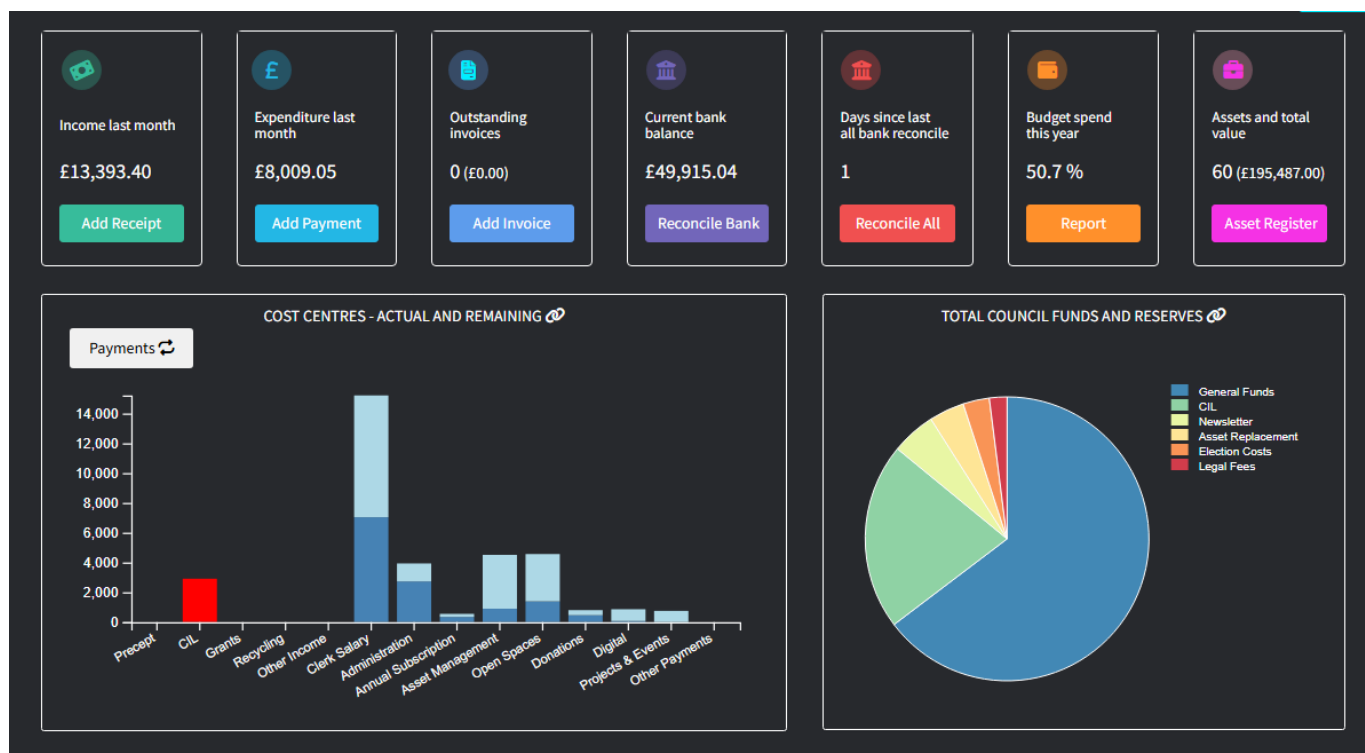
2,579.49

999.76

**GROSS TOTAL**

**29,370.18**

**16,820.93**



### Payments for your authorisation

Net

VAT

Gross

Budget

NONE

## Agenda Item 175      Pedestrian Crossing

SCC Highways has agreed to prepare a design for the crossing and pavement, with indicative costs, by the end of October. The outline route of the pavement on the Green, has been discussed on site with councillors, Trust members and Golf Club representatives.

## Agenda Item 176      Neighbourhood Plan

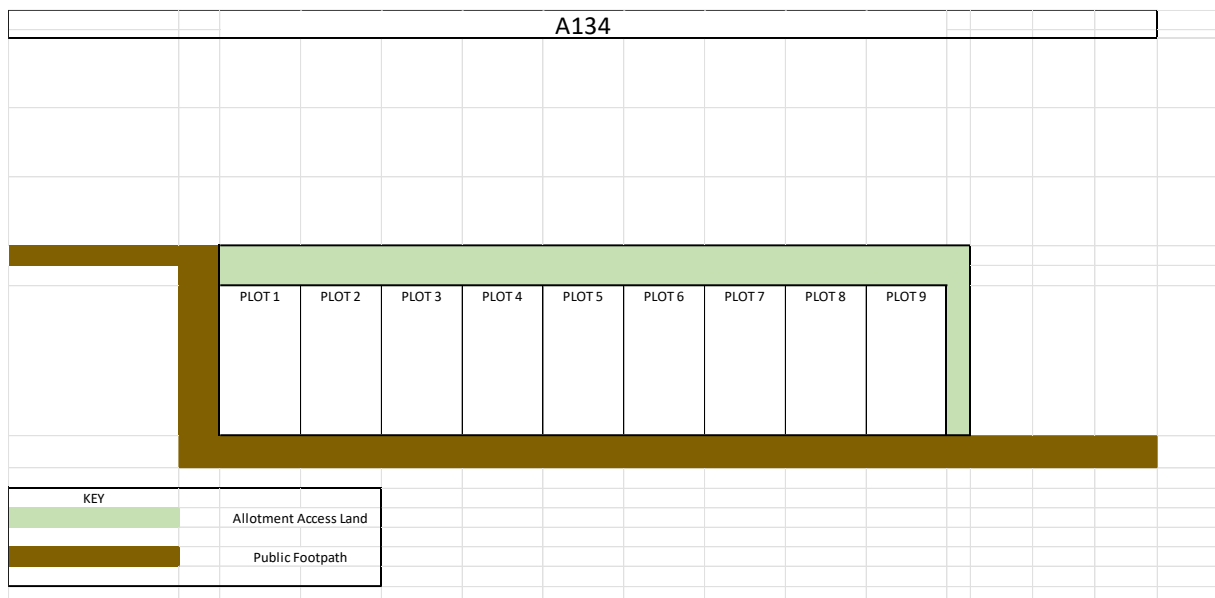
A meeting took place with Chris Bowden on the options and indicative costs of reviewing the Newton Neighbourhood Plan in the absence of a government grant towards the costs.

**Agenda Item 177      Locking the gates to the allotment access area**

The following letter is proposed to be delivered by Cllr Presland to all allotment tenants and properties adjoining the allotments:

**To all allotment tenants and owners of properties adjoining Newton Parish Council's (NPC) allotment land**

We write to you further regarding our letter dated 26<sup>th</sup> April 2025. The gates have now been installed at each end of the allotment access land as outlined below:



**We now wish to inform you of the plan to padlock the gates.**

From the **17<sup>th</sup> October 2025**, both gates will be padlocked. As the padlocks are keyed alike, one key will be used to unlock both gates. Each allotment tenant will receive a key to the padlocks with this letter. If you have a need to unlock the padlocks, we would ask that you lock the padlock as you leave the allotments.

As part of your tenancy agreement, this key will be returned to Newton Parish Council (NPC) at the end of your tenancy agreement. Should you lose this key and require a replacement, there will be a charge of £5 payable to NPC.

**We would ask all owners of properties adjoining the allotment access land, whether tenants or not, to remove any furniture, belongings or discarded items on the allotment access land immediately.**

If you have any questions please contact NPC Chairman, Paul Presland, on 07484 669605 / [paul.presland@newton-pc.gov.uk](mailto:paul.presland@newton-pc.gov.uk) .