

Associated Papers NPC Meeting on 9th February 2022

Agenda Item 20 **Dispensations**

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to **write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 23 **Emails Circulated**

If there is an email that I have circulated that is not included on the agenda and you consider that it should be discussed, please raise the item at this point.

Agenda Item 24 **Clerk's Report**

Minute	Action	Complete ✓
21/133	NNP Referendum newsletter has now been circulated.	✓
21/189	James Finch requested to look at calming measures for Rotten Row.	
22/003	Minutes sent to BRN and updated on website.	✓
22/007 a	Payments made to suppliers, individuals and organisations.	✓
22/007 b	Precept Demand sent to Babergh.	✓
22/009	Signage being ordered.	
22/009	Order placed with Flowers Groundcare.	✓
22/014	Volunteer did not require any expense in relation to repair of Church sign,	✓
22/015	CLlr Presland is obtaining quotation from electrician.	
	Clerk's Delegated Power	
	None used since last meeting.	
	Clerk Hours	
	Up until 23rd January 2022 - 559.5 hours worked / 70.5 hours holiday of the 630 hours paid.	

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Agenda Item 25a RFO Report Receipts & Payments

Date	Details	Cheque	Power	Receipts	Payments
06/12/21	Bank Interest			2.24	0.00
29/12/21	HMRC VAT Repayment			13,851.62	0.00
09/02/22	Premier Sports Surfaces - MUGA Payment 3	101307	Localism Act 2011 ss 1 to 8	0.00	1,663.70
06/12/21	Bank Interest			0.03	0.00

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/12/21	£100.00				
	31/12/21	£68,933.34	£64,408.23	£4,625.11	£0.00	£0.00
Tracker Account	31/12/21	£1,165.14	£1,165.14	£0.00	£0.00	£0.00
		£70,198.48	£65,573.37	£4,625.11	£0.00	

Actual vs Budget

	Budget	Actual	Reserves	Budget	Actual
Assets B/F		£40,814.72			
Income			Expenditure		
Precept	£10,518.00	£10,518.00	Clerks Salary	£10,304.00	£7,726.23
Grants	£1,677.20	£75,622.29	Admin	£1,650.00	£610.05
Recycling	£400.00	£702.44	Donations	£800.00	£550.00
CIL	£0.00	£20,322.33	Annual Subscriptions	£425.00	£382.30
Bank Interest	£25.00	£5.19	Footpath Maintenance	£300.00	£300.00
VAT Repayment	£0.00	£14,204.26	Insurance	£1,135.00	£1,218.51
Other	£0.00	£2,880.00	Inspection	£415.00	£635.00
			Maintenance	£2,000.00	£327.00
			Projects	£1,500.00	£55,727.26
			CIL	£30,431.35	£0.00
			Village Hall	£300.00	£0.00
			VAT Paid	£0.00	£14,168.46
			VAT Return	£0.00	£3,910.38
			NNP	£200.00	£565.00
Total	£12,620.20	£124,254.51	Total	£30,431.35	£19,029.00
			Assets Carried Forward		£65,573.37
Total		£165,069.23	Total		£165,069.23

Project Committed Spending							
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Project	Budget
10/11/21	21/192c	Littlethorpe	£10,850.00	£2,170.00	£13,020.00	Bus Shelter	CIL £9,350.00 / Grants £1,500.00
12/01/22	22/009	Flowers Groundcare	£1,750.00	£350.00	£2,100.00	Rec Ground	Projects & Grant
			£12,600.00	£2,520.00	£15,120.00		

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Agenda Item 25b Unity Trust Bank

Following on from the last meeting, I am currently applying for a Unity Trust current account. The fee for a current account at Unity Trust is £6 per month, which is paid quarterly.

In order to open the account, a minimum deposit of £500 is required.

Agenda Item 26c Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/21/06411	Abbey House Rectory Road - Application under Section 73 of The Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Planning Permission DC/19/02227 dated: 25/06/2019 - Erection of two detached dwellings with garaging. To allow separate cartlodes serving Plots 1 and 2 (relocation on site), omission of juliette balcony and addition of balcony to Plot 2 Bedroom 1.	21/212a	Support	

Agenda Item 27 Recreation Ground

Metal storage outside MUGA

It has been difficult to identify an outdoor metal cabinet with a door to be accessible via a pin-numbered padlock for the storage of a trolley on which to put the tennis net.

A wooden version, which would be in keeping with most of the council's assets are more readily available. The one pictured is available from Screw Fix at £369.98 including VAT:



The Bonnlo Folding Hand Truck Aluminum Portable Folding Hand Cart 80KG Capacity, Hand Trolley is available from Amazon for £29.99 including VAT:



Metal storage inside MUGA

Another option may be to have a cage similar to below at the back of a MUGA goal to store the trolley and tennis net. This would remove the need for a concrete base from the MUGA gate to the cabinet.



It may be possible to get a local craftsman to make this cabinet.

Lee Parker has allocated £500 of his Locality Budget towards this project.

Agenda Item 28 NPC's Digital Platform

The Digit Platform report that I gave to councillors at the last meeting is for your review at this meeting. At this stage I am looking for your agreement to proceed with the Email and Digital Mapping phases of the project which were priced as follows:

Email Costs

Domain Name (newton-pc.gov.uk) - £150 for first 2 years; £98 per year thereafter.

Ultimate Email Hosting package (up to 10 users) - £67 per year

DNS Zone Package - £12.50 per year.

Digital Mapping Costs

An annual Parish Online license will cost £54 + VAT.

Agenda Item 29 Neighbourhood Plan

Babergh's Electoral Services has confirmed the referendum date as 24th February 2022. An NNP Newsletter has been distributed to all households regarding the referendum.

Agenda Item 30 Bramford to Twinstead

James Finch has cancelled his meeting on the Bramford to Twinstead project and currently, no alternate date has been confirmed.

National Grid has changed its plans since the departure from the COVID Plan B and has now arranged the following:

Public Exhibitions

Venue	Date	Time
Nayland Village Hall	Friday 25 th February	10am-6pm
Hadleigh Town Hall	Thursday 3 rd March	12pm-8pm
Hintlesham and Chattisham Community Hall	Friday 4 th March	10am-4.30pm
Sudbury Masonic Hall	Saturday 5 th March	10am-5pm

Agenda Item 32 Defibrillators

The solar-powered defibrillators that were suggested in October 2021 are still very new to the marketplace and there are currently mixed reviews on their suitability. I have discussed the option of a defibrillator that does not need an electrical supply, which has recently been deployed to over 200 sites in the UK, with the Community Heartbeat Trust and I hope to forward more information on this ahead of your meeting.

Agenda Item 33 Clerk's Appraisal

Now that COVID restrictions have been reduced, an appraisal of the Clerk's performance since re-joining the council on the 1st May 2020 is now due.