

## Associated Papers NPC for Meeting on 12<sup>th</sup> June 2024

### Agenda Item 92      Dispensations

If you have a pecuniary interest in an item on this agenda, you will not be able to participate in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation, you need to **write to the Clerk ahead of the meeting** stating your reasons why you should be given a dispensation.

### Agenda Item 95      Emails Circulated

If I have circulated an email that is not included on the agenda and you consider that it should be discussed, please raise the item at this point.

### Agenda Item 96      Clerk's Report

Minute	Action	Complete ✓
22/117	Awaiting NGT confirmation of location of defibrillator at Little Green.	
23/222	Issues being picked up with manufacturers.	✓
24/009	Contractor will cut FP2 next time.	✓
24/066	Option for movable net circulated.	✓
24/069 & 075	Website and SALC updated with Chairman and Representative details.	✓
24/073	Minutes sent to BRN and updated on website.	✓
24/075	Website and organisations updated with representatives	✓
24/076	Heelis & Lodge informed of appointment.	✓
24/081	Order placed with Broxap of fitness equipment maintenance.	✓
24/083 a	Payments made to suppliers, individuals and organisations.	✓
<b>Clerk's Actions &amp; Delegated Power</b>		
	Requested Community Wardens to strim junctions of the A134 with Valley Road and A1071 as Lee Parker was informed that the works by SCC were not scheduled any time soon.	
<b>Clerk Hours</b>		
	1st April to 2nd June 2024 - Paid 108.00 / Worked 106.5 (Holiday Entitlement 67.20)	

### Agenda Item 97b      Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/24/00386	Willow Farm, Further Street, Assington – Change of use of agricultural land and excavation of a field to create a Private Lake.	24/025c	No comment	
DC/24/01458	Fern Dale, Rectory Road - Erection of first floor rear extension over single storey ground floor structure.	24/057a	Support	Permission 10/05/2024
DC/23/05872	Perrywood Garden Centre, Newton Road - Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/20/03810 dated 11/06/2021. Town and Country Planning Act 1990 Erection of a new garden centre building (Use Class E) including restaurant, enclosed and open canopies and outdoor sales area.	24/057b	Support	Permission 20/05/2024
DC/24/01500	Land West Of Blacksmith Close - Erection of 9No. Dwellings (1No Affordable)	24/057c	Object	REFUSED 23/05/2024

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## Agenda Item 98a RFO Report Payments

12/06/2024	P06	MUGA Clean	Premier Sports Surface	350.00	70.00	420.00
28/06/2024	P07	Clerk Salary April to June	David Crimmin	2,422.56		2,422.56
28/06/2024	P07	Clerk Salary April to June	David Crimmin	78.00		78.00
28/06/2024	P07	Clerk Salary April to June	HMRC	605.40		605.40
28/06/2024	P07	Clerk Salary April to June	HMRC	103.91		103.91
<b>Total</b>				<b>3,559.87</b>	<b>70.00</b>	<b>3,629.87</b>

## Receipts

12	Allotment Rent	10/05/2024	Gemma Arnold	15.00
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### Newton Parish Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Precept	21,451.10	10,725.50	-10,725.60 (-50%)			0.00 (N/A)	-10,725.60
CIL		61.44	61.44 (6144%)	7,035.00	865.00	6,170.00 (87%)	6,231.44
Grants	212.64		-212.64 (-100%)			0.00 (N/A)	-212.64
Recycling	500.00		-500.00 (-100%)			0.00 (N/A)	-500.00
Other Income	575.00	115.00	-460.00 (-80%)			0.00 (N/A)	-460.00
Clerk Salary			0.00 (N/A)	14,334.79	3,131.87	11,202.92 (78%)	11,202.92
Administration			0.00 (N/A)	3,864.00	298.00	3,566.00 (92%)	3,566.00
Annual Subscription			0.00 (N/A)	550.00	292.15	257.85 (46%)	257.85
Asset Management			0.00 (N/A)	800.00		800.00 (100%)	800.00
Open Spaces			0.00 (N/A)	650.00		650.00 (100%)	650.00
Donations			0.00 (N/A)	800.00		800.00 (100%)	800.00
Digital			0.00 (N/A)	1,176.00	595.00	581.00 (49%)	581.00
Projects & Events			0.00 (N/A)	750.00		750.00 (100%)	750.00
<b>NET TOTAL</b>	<b>22,738.74</b>	<b>10,901.94</b>	<b>-11,836.80 (-52%)</b>	<b>29,959.79</b>	<b>5,182.02</b>	<b>24,777.77 (82%)</b>	<b>12,940.97</b>

<b>Total for ALL Cost Centres</b>	10,901.94	5,182.02
<b>V.A.T.</b>	5,250.31	292.00
<b>GROSS TOTAL</b>	<b>16,152.25</b>	<b>5,474.02</b>

Committed Spending						
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Budget
20/03/24	24/045	Luxstone	£550.00	£110.00	£660.00	War Memorial Maintenance
08/05/24	24/081	Broxap	£778.00	£155.60	£933.60	Fitness Equipment Maintenance
					£0.00	
			£1,328.00	£265.60	£1,593.60	

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## Newton Parish Council Reserves Balance 2024 - 2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Earmarked</b>					
Election Costs	1,500.00				1,500.00
Legal Fees	1,000.00				1,000.00
Newsletter	2,880.00				2,880.00
CIL	9,353.19		865.00	61.44	8,549.63
Asset Replacement	2,000.00				2,000.00
<b>Total Earmarked</b>	<b>16,733.19</b>		<b>865.00</b>	<b>61.44</b>	<b>15,929.63</b>
<b>TOTAL RESERVE</b>	<b>16,733.19</b>		<b>865.00</b>	<b>61.44</b>	<b>15,929.63</b>
<b>GENERAL FUND</b>					<b>21,955.65</b>
<b>TOTAL FUNDS</b>					<b>37,885.28</b>

<b>FUNDS</b>	
<b>General Reserves (50% of Budgetted Expenditure)</b>	<b>£11,462.40</b>
<b>Current year balance</b>	<b>£10,493.25</b>
<b>Restricted Funds</b>	
CIL	£8,549.63
Newsletter	£2,880.00
<b>Total Restricted</b>	<b>£11,429.63</b>
<b>Earmarked Reserves</b>	
Asset Replacement	£2,000.00
Village Hall	£0.00
Legal Fees	£1,000.00
Election Costs	£1,500.00
<b>Total Earmarked Reserves</b>	<b>£4,500.00</b>
<b>TOTAL FUNDS</b>	<b>£37,885.28</b>
<b>Unrecovered VAT</b>	<b>£292.00</b>

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### Newton Parish Council

#### BANK ACCOUNTS

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Unity Trust Bank - Current Account	£11,697.67
Unity Trust Bank - Savings Account	£26,187.61
<b>Total in Banks</b>	<b>37,885.28</b>
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<b>Cash</b>	
<hr/>	
<b>GRAND TOTAL (Banks and Cash)</b>	<b>£37,885.28</b>

**Agenda Item 98b War Memorial**

Luxstone has contracted a specialist to review the repairs required for the bottom of the War Memorial. As the pictures indicated, a reasonable amount of work is required to put it back into a position to last another 100 years. The quotation for the works is as follows:

**Luxsigns Ltd**

Unit 4, Stour Valley Business Centre, Brundon Lane  
Sudbury, Suffolk, CO10 7GB  
United Kingdom  
Website <https://www.neilluxton.co.uk>  
Telephone: 01787371570  
Email: [info@neilluxton.co.uk](mailto:info@neilluxton.co.uk)

**LUXSTONE**

Cust No : CRIM 5000808  
Quotation No : 201340

Mr David Crimmin  
Newton Parish Council

29/05/2024

Dear Mr Crimmin,

Please note that this quotation is valid for 30 days from the date above. If your quotation includes the removal and refix of a memorial, please be aware that on very rare occasions, issues may occur that could not be foreseen when the memorial was viewed. In this case, there may be an added cost incurred which will be kept to a minimum.

**Order Details**

**Nett Price**

**VAT**

**Gross**

To repair and renovate the base of the Newton Green War Memorial.

Remove all loose and failed render back to a sound base.  
Refix beads (Stainless Steel). Apply a glass mesh using NHL 3 scratch coat with fibres. Once cured we will apply the top coat NHL 4 bringing this to a float finish.

£5,140.00

£1,028.00

£6,168.00

**Nett Amount** £5,140.00

**VAT Amount** £1,028.00

**Gross Amount** **£6,168.00**

If you have any questions, or we can be of any further assistance, please do not hesitate to get in touch

Kind Regards

Laura Sines

Errors and omissions excepted  
Luxstone - part of the Luxsigns Ltd group of companies  
Registered in England and Wales No. 03962825, VAT Registration GB 112931248  
Registered Address 61 Station Road, Sudbury, Suffolk, CO10 2SP



I have forwarded the specification of works to Babergh's Heritage department, who will review it against its listing to see if planning permission is required.

**Agenda Item 98c    Donation request**

The Village Hall Management Committee has written to NPC with the following request:

*We're planning to replace the windows at the village hall and I'm putting together a funding package. We need about £22,000 to replace the wooden ones with uPVC ones.*

*This is to provide better insulation and reduce maintenance/heating costs. I'm applying to BDC and two charitable foundations at the moment. Lee has offered some of his locality budget and is asking the Trust if they might contribute.*

*Would you please ask the Parish Council if they would also be willing to contribute? The village hall is part of the council's assets as I understand.*

*Many thanks.*

*Janet*

I have corrected the VHMC in that the Village Hall is not an asset of NPC. NPC is the Custodian Trustee for the Village Hall in the Trust Deed, should the charity's governance structure collapse.

**Agenda Item 100    PIIP**

Following the Village Survey in February 2024, I am proposing that the PIIP be changed and re-adopted by NPC.

**Agenda Item 102    Play equipment, fitness equipment & MUGA**

An alternative option for a tennis net for the MUGA was circulated to you on the 9<sup>th</sup> and 29<sup>th</sup> May 2024.

Broxap is due to schedule a visit to maintain the fitness equipment this week.

I have been in communication with Wicksteed for the past 2 weeks in an attempt to resolve the issue with the broken rope clasp.