

**Agenda Item 182 Dispensations**

If you have a pecuniary interest in an item on this agenda, you will not be able to participate in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation, you need to **write to the Clerk ahead of the meeting** stating your reasons why you should be given a dispensation.

**Agenda Item 184 Councillor Vacancy**

There have been no further applications to fill the councillor vacancy.

**Agenda Item 186 Emails Circulated**

If I have circulated an email not included on the agenda, and you consider that it should be discussed, please raise the item at this point.

**Agenda Item 187 Clerk's Report**

Minute	Action	Complete ✓
25/168	Minutes sent to BRN and updated on website.	✓
25/173	Sent NPC's views on planning application to the LPA.	✓
25/174 b	Transferred £35,000 from Current to Savings account.	✓
25/176	Obtained plan and estimated costs from consultant for the review of Neighbourhood Plan.	✓
	<b>Clerk's Actions &amp; Delegated Power</b>	
	Made payments to suppliers. Purchased 8,000 Dog Poo Bags for £275 +VAT	
	<b>Clerk Hours</b>	
	1st April to 26th October 2025 - Paid 360 / Worked 334.50 / Holiday taken 36 hours.	

**Agenda Item 188c Planning Status**

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/25/03496	The Deans Sudbury Road - Removal of cement render cladding, basic repairs to frame, installing some insulation and recladding with Lime plaster. Repair to garden wall.	25/152b	Support	
DC/25/03880	The Deans Sudbury Road - Listed Building Consent - Removal of cement render cladding, basic repairs to frame, installing some insulation and recladding with Lime plaster. Repair to garden wall.	25/152b	Support	
DC/25/03905	1A Links View - Installation of wooden shed in rear garden	25/173a	Support	
DC/25/04148	Hollyhocks, Church Road - Demolition of existing rear extension & replacing with a new single storey rear extension, replacement roof to bay window, internal house alterations, extension and new roof to existing garage and a new detached outbuilding	25/173b	Support	
DC/25/04149	Hollyhocks, Church Road - Application for Listed Building Consent - Demolition of existing rear extension & replacing with a new single storey rear extension, replacement roof to bay window, internal house alterations, extension and new roof to existing garage and a new detached outbuilding.	25/173c	Support	

**Agenda Item 189a RFO Report**

**Payments made since last meeting**

RoSPA	Play equipment check	£182.40
CAS	Website hosting	£66.00
LUC	NNP meeting	£300.00
Unity Trust	Service Charge October	£6.00

**Receipts received since last meeting**

BDC	CIL Receipts	£17,915.75
BDC	Recycling	£193.17
SCC	Footpath cutting	£213.00

	<b>Bank Reconciliation at 31/10/2025</b>		
	Cash in Hand 01/04/2025		37,365.79
	<b>ADD</b> Receipts 01/04/2025 - 31/10/2025		47,692.10
	<b>SUBTRACT</b> Payments 01/04/2025 - 31/10/2025		85,057.89
<b>A</b>	<b>Cash in Hand 31/10/2025</b> (per Cash Book)		17,375.33
			<b>67,682.56</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2025	0.00	
	Unity Trust Bank - Current Account 31/10/2025	5,475.81	
	Unity Trust Bank - Savings Account 31/10/2025	62,206.75	
			<b>67,682.56</b>
	Less unpresented payments		
			<b>67,682.56</b>
	Plus unpresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>67,682.56</b>
	<b>A = B Checks out OK</b>		

Committed Spending						
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Budget
10/07/24	24/114	Newton PCC	£200.00	£0.00	£200.00	Donations
			£200.00	£0.00	£200.00	

**Newton Parish Council**  
**Summary of Receipts and Payments**  
**Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Administration			0.00 (N/A)	3,934.00	2,729.59	1,204.41 (30%)	1,204.41
Annual Subscription			0.00 (N/A)	550.00	341.59	208.41 (37%)	208.41
Asset Management			0.00 (N/A)	4,510.00	1,047.00	3,463.00 (76%)	3,463.00
CIL	17,915.75	17,915.75 (179157)			3,158.83	-3,158.83 (-31588)	14,756.92
Clerk Salary			0.00 (N/A)	15,212.85	7,037.81	8,175.04 (53%)	8,175.04
Digital			0.00 (N/A)	860.00	123.35	736.65 (85%)	736.65
Donations			0.00 (N/A)	800.00	458.00	342.00 (42%)	342.00
Grants	212.64	213.00	0.36 (0%)			0.00 (N/A)	0.36
Open Spaces			0.00 (N/A)	4,565.00	1,388.00	3,177.00 (69%)	3,177.00
Other Income	535.00	310.75	-224.25 (-41%)			0.00 (N/A)	-224.25
Other Payments			0.00 (N/A)			0.00 (N/A)	0.00
Precept	26,479.94	26,479.94	0.00 (N/A)			0.00 (N/A)	0.00
Projects & Events			0.00 (N/A)	750.00		750.00 (100%)	750.00
Recycling	425.00	193.17	-231.83 (-54%)			0.00 (N/A)	-231.83
<b>NET TOTAL</b>	<b>27,652.58</b>	<b>45,112.61</b>	<b>17,460.03 (63%)</b>	<b>31,181.85</b>	<b>16,284.17</b>	<b>14,897.68 (47%)</b>	<b>32,357.71</b>
<b>Total for ALL Cost Centres</b>		<b>45,112.61</b>			<b>16,284.17</b>		
<b>V.A.T.</b>		<b>2,579.49</b>			<b>1,091.16</b>		
<b>GROSS TOTAL</b>		<b>47,692.10</b>			<b>17,375.33</b>		

**Payments for your authorisation**

Net	VAT	Gross	Budget
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NONE

**Agenda Item 189b Donation to Box River News**

The editor of the Box River News (BRN) has written to NPC to seek a donation towards the publication costs of the Newton content in the BRN. In 2024, NPC donated £360 towards the publication costs from its Restricted Reserve for a Newton newsletter, which currently stands at £2,520. This level of donation paid towards a full page of Newton news in the 12 editions of the BRN.

**Agenda Item 190 Walking Infrastructure project**

Suffolk Highways is still working on the design and costs for the pedestrian crossing element of the Walking Infrastructure project. Darren Smith has completed the design and costs for the footpath element on the Green. Darren is expecting to send both costs to you before your meeting.

**Agenda Item 191 Neighbourhood Plan**

I sent a copy of the proposal from LUC to support NPC with a review of the Newton Neighbourhood Plan (NNP) to you on the 22<sup>nd</sup> October 2025.

In summary the costs for the project will be as follows:

- Costs for the support of reviewing the NNP, with no allocation of sites £ 9,608.81
- If 10 sites are to be assessed for the NNP £ 6,000.00
- Strategic Environmental Assessment for up to 2 sites £12,000.00
- Habitats Regulations Assessment for up to 2 sites £ 4,000.00

**Agenda Item 192 RoSPA report**

I circulated the RoSPA report to you on the 10<sup>th</sup> October 2025.

**Agenda Item 193 Dog poo bag usage**

With the help of a resident, I have been monitoring the bags usage at the dog poo bags bins over the last couple of months. NPC has a budget of £250 per year which equates to 8,000 bags (11 bags per day from each dispenser).

In September, the dispenser leading to the golf club dispensed 800 bags in 20 days (40 per day). In October each dispenser used 400 bags in 14 days (28 bags a day each). Once empty, the dispensers remain empty until the next monthly refill. Another point that needs to be raised is that when the golf club dispenser is empty, it is used a dog poo bin!

Newton is not alone with the usage issue. In Sudbury, who refill each dispenser with 400 bags on a 2-weekly basis, the dispensers are often emptied in a day or two.

**Agenda Item 194 NPC meeting dates in 2026**

I have provisionally booked the following dates, with the Village Hall bookings secretary, for NPC meetings in 2026:

- 14<sup>th</sup> January
- 11<sup>th</sup> February
- 11<sup>th</sup> March
- 8<sup>th</sup> April
- 29<sup>th</sup> April - Annual Parish Assembly
- 13<sup>th</sup> May - Annual Meeting of Parish Council
- 10<sup>th</sup> June
- 8<sup>th</sup> July
- 12<sup>th</sup> August - Provisional planning meeting
- 2<sup>nd</sup> September
- 14<sup>th</sup> October
- 11<sup>th</sup> November
- 9<sup>th</sup> December.