

Agenda Item 84 Dispensations

If you have a pecuniary interest in an item on this agenda, you will not be able to participate in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation, you need to **write to the Clerk ahead of the meeting** stating your reasons why you should be given a dispensation.

Agenda Item 86 HR & Standards Committees

Cllrs Evers, Presland and Taylor were appointed to the HR Committee, and Cllrs Bower, Schwenk and Sherwood were appointed to the Standards Committee.

Agenda Item 87 Representatives

- | | |
|---|--|
| a. Newton Green Trust | Cllrs Evers and Taylor |
| b. Village Hall Management Committee | Cllr Schwenk |
| c. Alston & Plampin Charity | Mrs S Presland, Mrs Liza Devlin and Mrs J Taylor |
| d. Cllr Taylor was appointed as the representative to the Suffolk Association of Local Councils (SALC). | |

Agenda Item 88 Internal Auditor Appointment

Last year Heelis & Lodge were appointed as Internal Auditor.

Agenda Item 90 Walk the Parish

- Grit, dog and litter bins, benches and bus shelters in the parish (except Recreation Ground) – Cllr Bower
- Allotments – Cllrs Presland
- Defibrillators – the Clerk.
- SID - all
- Recreation Ground - Cllr Evers
- MUGA including tennis net - Cllr Taylor
- Footpaths - Cllr Schwenk
- Road and grass-cutting issues - all
- Trust assets - Cllr Taylor
- War memorial – Cllr Sherwood.

Agenda Item 92 Emails Circulated

If I have circulated an email not included on the agenda, and you consider that it should be discussed, please raise the item at this point.

Associated Papers NPC for Meeting on 13th May 2026

Agenda Item 93 Clerk's Report

Minute	Action	Complete ✓
26/031 b	SLA signed by Sudbury Town Council.	✓
26/054	Awaiting date for Forever Fitness Equipment maintenance.	
26/055	New litter bin installed. New signage has not be ordered to date.	
26/066	Minutes sent to BRN and updated on website.	✓
26/067	Advised Babergh of new councillor. Cllr Major updated on website.	✓
26/071 a	Sent NPC's views on planning application to the LPA.	✓
26/073 h	Suppliers paid.	✓
26/073	AGAR sent to PKF Littlejohn for External Audit review, as well as updated on website.	✓
26/073 g	CIL Return updated on website and sent to Babergh.	✓
26/076	New dog bin installed.	✓
	Clerk's Actions & Delegated Power	
	SID has been returned to manufacture for warranty repair.	
	Clerk Hours	
	1st April to 3rd May 2026- Paid 60 / Worked 73.75 / Holiday taken 0 hours.	

Agenda Item 94c Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/25/04864	Land West Of Manders Auctions, Assington Road - Change of use of land. Erection of 9No. single-storey dwellings (including 4No. Affordable). Improvements to access and public highway (including pedestrian crossing, new footpath provision etc. Biodiversity enhancements.	25/203a 26/006a 26/029b	Object Object Object	REFUSED 17/04/2026
DC/25/05260	Valley Farm, Valley Road - Erection of agricultural building (retention of).	26/049a	Object	Permission 21/04/2026
DC/26/00898	Land Rear Of Brook Farm, Sudbury Road - Change of use of land (Part) and erection of 1 No Self build dwelling and ancillary outbuilding, utilising existing (shared) access.	26/071a	Object	REFUSED 30/04/2026

Associated Papers NPC for Meeting on 13th May 2026

Newton Parish Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	4,287.00	440.89	3,846.11 (89%)	3,846.11
Annual Subscription			0.00 (N/A)	585.00		585.00 (100%)	585.00
Asset Management			0.00 (N/A)	4,360.00	1,101.58	3,258.42 (74%)	3,258.42
CIL		20,188.60	20,188.60 (20188%)			0.00 (N/A)	20,188.60
Clerk Salary			0.00 (N/A)	15,722.68		15,722.68 (100%)	15,722.68
Digital			0.00 (N/A)	1,019.00	15.51	1,003.49 (98%)	1,003.49
Donations			0.00 (N/A)	800.00	250.00	550.00 (68%)	550.00
Grants	213.00		-213.00 (-100%)			0.00 (N/A)	-213.00
Open Spaces			0.00 (N/A)	4,800.00		4,800.00 (100%)	4,800.00
Other Income	535.00		-535.00 (-100%)			0.00 (N/A)	-535.00
Other Payments			0.00 (N/A)			0.00 (N/A)	0.00
Precept	30,381.54	15,190.77	-15,190.77 (-50%)			0.00 (N/A)	-15,190.77
Projects & Events			0.00 (N/A)			0.00 (N/A)	0.00
Recycling	330.00	986.00	656.00 (198%)			0.00 (N/A)	656.00
NET TOTAL	31,459.54	36,365.37	4,905.83 (15%)	31,573.68	1,807.98	29,765.70 (94%)	34,671.53
Total for ALL Cost Centres		36,365.37			1,807.98		
V.A.T.		1,523.52			260.60		
GROSS TOTAL		37,888.89			2,068.58		

Newton Parish Council Reserves Balance 2026-2027

Reserve	OpeningBalance	Transfers	Spend	Receipts	CurrentBalance
Earmarked					
Election Costs	1,500.00				1,500.00
Legal Fees	1,000.00				1,000.00
Newsletter	2,160.00				2,160.00
CIL	28,274.26			20,188.60	48,462.86
Asset Replacement	2,000.00	3,000.00			5,000.00
Total Earmarked	34,934.26	3,000.00		20,188.60	58,122.86
TOTAL RESERVE	34,934.26	3,000.00		20,188.60	58,122.86
GENERAL FUND					34,362.20
TOTAL FUNDS					92,485.06

Associated Papers NPC for Meeting on 13th May 2026

Committed Spending						
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Budget
10/07/24	24/114	Newton PCC	£200.00	£0.00	£200.00	Donations
12/11/25	25/191	LUC	£9,608.81	£1,921.76	£11,530.57	CIL
11/02/26	26/032	Suffolk Highways	£20,000.00	£0.00	£20,000.00	CIL
			£29,808.81	£1,921.76	£31,730.57	

Payments for your authorisation

	Net	VAT	Gross	Budget
SALC	£302.35	£ 0.00	£302.35	Annual Subscriptions
Elan City	£663.78	£132.76	£796.54	SID maintenance

Agenda Item 96c Pensions Regulator

Every three years, NPC has a legal duty as an employer to put staff into the pension scheme. NPC must submit a re-declaration to the Pensions Regulator (PR) on what you have done.

I do not wish to be in the LGPS and will update the PR accordingly. When you employ a new clerk you will need to undertake this process again.

Agenda Item 97 Walking Infrastructure

Due to SCC observing purdah, I am unable to meet with officers to discuss the action plan for the scheme.

Associated Papers NPC for Meeting on 13th May 2026

Agenda Item 100 Year Plan

NPC Tasks	Budget (ex VAT)	Month												
		Apr-26	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan-27	Feb	Mar	
Projects														
Parish Infrastructure Investment Plan (PIIP)														
PIIP Parish Survey														
Funding for Infrastructure Walking project	£20,000													
Asset Replacement														
Neighbourhood Plan	£9,608													
Statutory														
Website accessibility														
GDPR														
Budget 2027 / 2028														
Precept 2027 / 2028														
Policy & Procedures														
Review Standing Orders														
Review Financial Regulations														
Risk Assesment														
Statement of Internal Controls														
Reserves Policy														
Asset Register														
Policies Review														

■ NPC Decision

■ NPC Monitor

■ Complete