

**DRAFT     NEWTON PARISH COUNCIL**

**Minutes of Meeting held on 10<sup>th</sup> June 2026 at Newton Village Hall**

**Present:** Councillors Paul Presland (Chairman), Louise Evers, Janys Sherwood and Phil Taylor.  
**Attending:** Lee Parker (Babergh District Councillor), Dave Crimmin (Clerk) and 1 resident.

**26/106            Apologies for Absence**

Cllrs Bower, Major and Schwenk sent their apologies as did Philip Faircloth-Mutton (Suffolk County Councillor).

**26/107            Declaration of Interests and Requests for Dispensation**

No interests were declared and no request for dispensation was received.

**26/108            Minutes of Meeting held on 13<sup>th</sup> May 2026**

The councillors approved the meeting minutes and resolved that the chairman should sign them as a correct record.

**26/109            Public Participation**

The Clerk read Philip Faircloth-Mutton's submitted report which covered the Walking Infrastructure project, the new SCC administration, LGR and SCC's Environmental agenda. Lee Parker updated councillors on the new waste collection arrangements, CIL distribution and the Babergh leadership. A resident asked questions in relation to a development he is proposing. It was suggested that he attends a meeting formally to update councillors on his plans and ensure that he has taken the Newton Neighbourhood Plan into account within his proposals.

**26/110            Emails circulated**

Following a review of the emails circulated it was agreed to include the Local Plan survey in the July meeting's agenda.

**26/111            Clerk's Report (Appendix A)**

Following a review of the Clerk's report there were no further actions requested of the Clerk.

**26/112            Planning**

- a. The council has received no further planning application since the agenda was posted, requiring a response before the next meeting.
- b. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix B). The councillors also agreed to let the agent of the Manders application know that NPC first discussed Babergh's indicative number of 86 new dwellings in Newton at the meeting on the 9<sup>th</sup> April 2025.

**26/113            Saracens Head**

There has not been any further update on the sale of the Saracens Head.

**26/114            Finance**

- a. The councillors authorised all payments made and due for authorisation, as itemised in the RFO Report (Appendix C). They also noted the income received since the last meeting, the bank reconciliation, reserves and the actual vs. budget for receipts and payments.

**26/115            Walking Infrastructure Project**

The Clerk updated councillors on his meeting with Suffolk Highways, Suffolk Legal and Philip Faircloth-Mutton which reviewed the legalities of the proposed works on the Green. Suffolk Legal are currently seeking counsel's opinion on the options available. The councillors resolved that as it was legal opinion at this stage, this matter should be kept confidential between Newton Parish Council and Newton Green Trust as the owners of the Green.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Newton Parish Council adopted the General Power of Competence on the 17<sup>th</sup> May 2023**

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**26/116            Neighbourhood Plan**

Cllr Presland updated councillors on the distribution and plans for the collation of responses to the Housing and Parish surveys. The councillors were grateful for the work undertaken by members of the NP working party and the Clerk in getting 310 surveys out to all households in the village. With the surveys closing on the 21<sup>st</sup> June 2026, it is planned to have the Parish survey analysis on the agenda for the July meeting of the council and the results of the Housing survey presented to the village on Saturday 28<sup>th</sup> July 2026.

**26/117            Walk of the Parish**

Cllr Presland updated councillors that the issue of dog litter in and around the allotments had been discussed with an allotment holder and no further action is required at this time. The councillors will consider a meeting with the allotment tenants in the Autumn. Cllr Presland also stated that the tree plaques are repaired and would be placed on the Green shortly and the byelaws notice boards are being built.

The councillors were concerned that Cllr Evers responsibilities for maintaining the recreation ground on a daily basis were being ridiculed on the Newton Facebook page. It was agreed that as Chairman, Cllr Presland, would write a response on Facebook outlining the role that Cllr Evers undertakes for the Parish Council with regards to the Recreation Ground and that if any residents have any concerns on how the parish council's assets and amenities are being used, they should contact the Clerk as soon as possible.

**26/118            Village Hall and Trust updates**

Cllr Taylor informed councillors that works on the trees were complete, the lock to the gate in the field was being replaced and a Trust Newsletter is being produced for all the households that adjoin the Green. The ponds refurbishment will start again in September and the Coffee Moring on the 20<sup>th</sup> June 2026 has been cancelled. There was no Village Hall report.

**26/119            Questions to the Chair**

The councillors requested the Clerk to review what grants could be obtained from CIL and National Grid, once his fundraising activities for the Walking Infrastructure project are complete.

**26/120            Next meetings**

NPC's next Meeting is scheduled for Wednesday 8<sup>th</sup> July 2026 in the Village Hall, starting at 7.30pm.

**The meeting closed at 8.50 pm.**

Signed \_\_\_\_\_

Date

**DRAFT     NEWTON PARISH COUNCIL**Minutes of Meeting held on 10<sup>th</sup> June 2026 at Newton Village Hall**Appendix A   Clerk's Report**

| Minute   | Action                                                                                                                                                                                                                                                                                  | Complete ✓ |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 26/054   | Forever Fitness Equipment maintained on 2nd June 2026.                                                                                                                                                                                                                                  | ✓          |
| 26/055   | New signage has not be ordered to date.                                                                                                                                                                                                                                                 |            |
| 26/081   | SALC updated with Chairman's details.                                                                                                                                                                                                                                                   | ✓          |
| 26/085   | Minutes sent to BRN and updated on website.                                                                                                                                                                                                                                             | ✓          |
|          | All changes of councillor appointments and roles updated on website and organisations                                                                                                                                                                                                   | ✓          |
| 26/088   | Heelis & Lodge advised of appointment.                                                                                                                                                                                                                                                  | ✓          |
| 26/091   | SCC Faircloth-Mutton updated with details of the Walking Infrastructure project.                                                                                                                                                                                                        | ✓          |
| 26/094 a | Sent NPC's views on planning application to the LPA.                                                                                                                                                                                                                                    | ✓          |
| 26/096 a | Suppliers paid.                                                                                                                                                                                                                                                                         | ✓          |
| 26/096 b | Cllr Major still to be added to the Unity Trust mandate.                                                                                                                                                                                                                                |            |
| 26/096 c | Response to Pensions Regulator acknowledged.                                                                                                                                                                                                                                            | ✓          |
| 26/098   | 310 surveys containing Housing Survey and Parish Survey produced for distribution.                                                                                                                                                                                                      | ✓          |
| 26/104   | SCC confirmed that buses are allowed to stop at points that are not bus stops providing that it is safe to do so and when the service is registered as "hail and ride" rather than at registered stopping points only. All the services through Newton are registered as hail and ride. | ✓          |
|          |                                                                                                                                                                                                                                                                                         |            |
|          | <b>Clerk's Actions &amp; Delegated Power</b>                                                                                                                                                                                                                                            |            |
|          | Elan City are awaiting stock of a new motherboard to repair the SID.                                                                                                                                                                                                                    |            |
|          |                                                                                                                                                                                                                                                                                         |            |
|          | <b>Clerk Hours</b>                                                                                                                                                                                                                                                                      |            |
|          | 1st April to 31st May 2026 - Paid 108 / Worked 116.75 / Holiday taken 0 hours.                                                                                                                                                                                                          |            |

**Appendix B   Planning Status**

| BDC Ref     | Application                                                                                                                                                                                    | NPC Ref | NPC Response | BDC Response |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------|--------------|
| DC/26/01603 | Perrywood Garden Centre, Newton Road - Change of use of existing store building to retail sales at existing garden centre site, with replacement of roller shutter door with glazed auto door. | 26/094a | Support      |              |

**Appendix C   RFO Report****Payments made since last meeting**

|               |                           |         |
|---------------|---------------------------|---------|
| Purchase Card | Krystal – Website hosting | £ 8.40  |
| Purchase Card | Microsoft – Office 365    | £ 10.21 |
| Purchase Card | 1p Mobil – Monthly charge | £ 10.00 |
| Purchase Card | Amazon – Stationery       | £ 30.59 |
| Purchase Card | Glasdon – Dog Bin         | £185.96 |
| Purchase Card | Monthly fee April         | £ 3.00  |
| Unity Trust   | Service Charge May        | £ 7.00  |

Signed \_\_\_\_\_

Date

**Newton Parish Council adopted the General Power of Competence on the 17<sup>th</sup> May 2023**

|          |                                                     |           |  |                  |
|----------|-----------------------------------------------------|-----------|--|------------------|
|          | <b>Bank Reconciliation at 31/05/2026</b>            |           |  |                  |
|          | Cash in Hand 01/04/2026                             |           |  | 56,664.75        |
|          | <b>ADD</b><br>Receipts 01/04/2026 - 31/05/2026      |           |  | 37,888.89        |
|          |                                                     |           |  | 94,553.64        |
|          | <b>SUBTRACT</b><br>Payments 01/04/2026 - 31/05/2026 |           |  | 2,626.09         |
| <b>A</b> | <b>Cash in Hand 31/05/2026</b><br>(per Cash Book)   |           |  | <b>91,927.55</b> |
|          | Cash in hand per Bank Statements                    |           |  |                  |
|          | Petty Cash 31/05/2026                               | 0.00      |  |                  |
|          | Unity Trust Bank - Current Account 31/05/2026       | 10,125.68 |  |                  |
|          | Unity Trust Bank - Savings Account 31/05/2026       | 81,801.87 |  |                  |
|          | Lloyds Corporate Purchasing Card 31/05/2026         | 0.00      |  |                  |
|          |                                                     |           |  | <b>91,927.55</b> |
|          | Less unrepresented payments                         |           |  |                  |
|          |                                                     |           |  | 91,927.55        |
|          | Plus unrepresented receipts                         |           |  |                  |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |           |  | <b>91,927.55</b> |
|          | <b>A = B Checks out OK</b>                          |           |  |                  |

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Series Page 481  
**DRAFT     NEWTON PARISH COUNCIL**  
Minutes of Meeting held on 10<sup>th</sup> June 2026 at Newton Village Hall

**Newton Parish Council**  
**Summary of Receipts and Payments**  
**Summary - Cost Centres Only**

| Cost Centre         | Receipts         |                  |                       | Payments         |                 |                        | Net Position         |
|---------------------|------------------|------------------|-----------------------|------------------|-----------------|------------------------|----------------------|
|                     | Budgeted         | Actual           | Variance              | Budgeted         | Actual          | Variance               | +/- Under/over spend |
| Administration      |                  |                  | 0.00 (N/A)            | 4,287.00         | 484.71          | 3,802.29 (88%)         | 3,802.29             |
| Annual Subscription |                  |                  | 0.00 (N/A)            | 585.00           | 302.35          | 282.65 (48%)           | 282.65               |
| Asset Management    |                  |                  | 0.00 (N/A)            | 4,360.00         | 1,256.55        | 3,103.45 (71%)         | 3,103.45             |
| CIL                 |                  | 20,188.60        | 20,188.60 (20188€)    |                  |                 | 0.00 (N/A)             | 20,188.60            |
| Clerk Salary        |                  |                  | 0.00 (N/A)            | 15,722.68        |                 | 15,722.68 (100%)       | 15,722.68            |
| Digital             |                  |                  | 0.00 (N/A)            | 1,019.00         | 31.02           | 987.98 (96%)           | 987.98               |
| Donations           |                  |                  | 0.00 (N/A)            | 800.00           | 250.00          | 550.00 (68%)           | 550.00               |
| Grants              | 213.00           |                  | -213.00 (-100%)       |                  |                 | 0.00 (N/A)             | -213.00              |
| Open Spaces         |                  |                  | 0.00 (N/A)            | 4,800.00         |                 | 4,800.00 (100%)        | 4,800.00             |
| Other Income        | 535.00           |                  | -535.00 (-100%)       |                  |                 | 0.00 (N/A)             | -535.00              |
| Other Payments      |                  |                  | 0.00 (N/A)            |                  |                 | 0.00 (N/A)             | 0.00                 |
| Precept             | 30,381.54        | 15,190.77        | -15,190.77 (-50%)     |                  |                 | 0.00 (N/A)             | -15,190.77           |
| Projects & Events   |                  |                  | 0.00 (N/A)            |                  |                 | 0.00 (N/A)             | 0.00                 |
| Recycling           | 330.00           | 986.00           | 656.00 (198%)         |                  |                 | 0.00 (N/A)             | 656.00               |
| <b>NET TOTAL</b>    | <b>31,459.54</b> | <b>36,365.37</b> | <b>4,905.83 (15%)</b> | <b>31,573.68</b> | <b>2,324.63</b> | <b>29,249.05 (92%)</b> | <b>34,154.88</b>     |

|                            |                  |                 |
|----------------------------|------------------|-----------------|
| Total for ALL Cost Centres | 36,365.37        | 2,324.63        |
| V.A.T.                     | 1,523.52         | 301.46          |
| <b>GROSS TOTAL</b>         | <b>37,888.89</b> | <b>2,626.09</b> |

| Committed Spending |        |                  |            |           |            |        |
|--------------------|--------|------------------|------------|-----------|------------|--------|
| Meeting Date       | Minute | Supplier         | Cost Net   | VAT       | Total      | Budget |
| 12/11/25           | 25/191 | LUC              | £9,608.81  | £1,921.76 | £11,530.57 | CIL    |
| 11/02/26           | 26/032 | Suffolk Highways | £20,000.00 | £0.00     | £20,000.00 | CIL    |
|                    |        |                  | £29,608.81 | £1,921.76 | £31,530.57 |        |

**Payments for your authorisation**

|            | Net     | VAT     | Gross    | Budget                        |
|------------|---------|---------|----------|-------------------------------|
| Elan City  | £62.04  | £12.41  | £74.45   | Packaging                     |
| Broxap     | £913.00 | £182.60 | £1095.60 | Fitness Equipment maintenance |
| DF Crimmin |         |         | £78.00   | WFHA April to June            |
| DF Crimmin |         |         | £2578.56 | Salary April to June          |
| HMRC       |         |         | £940.34  | Tax & NI April to June        |

**End of Appendices**

Signed \_\_\_\_\_

Date

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