

NEWTON PARISH COUNCIL

Minutes of Meeting held on 7th October 2025 at Newton Village Hall

Present: Councillors Paul Presland (Chairman), Janys Sherwood and Phil Taylor.

Attending: Dave Crimmin (Clerk).

25/166 Apologies for Absence

Cllrs Bower (holiday), Schwenk (unwell) and Evers (engagement) sent their apologies as did James Finch (Suffolk County Councillor).

25/167 Declaration of Interests and Requests for Dispensation

No interests were declared with no requests for dispensation being received.

25/168 Minutes of Meeting held on 10th September 2025

The councillors approved the meeting minutes and resolved that the chairman should sign them as a correct record.

25/169 Councillor Vacancy

The Clerk reported that no application had been received for the councillor vacancy.

25/170 Public Participation

The councillors reviewed Lee Parker's previously submitted report and appreciated the issues raised.

25/171 Emails circulated

Following a review of the emails circulated there were no issues raised.

25/172 Clerk's Report (Appendix A)

Following a review of the Clerk's report there were no further actions requested of the Clerk.

25/173 Planning

- a. The councillors reviewed **Planning Application DC/25/03905 1A Links View** - Installation of wooden shed in rear garden and resolved that they supported the application.
- b. The councillors reviewed **Planning Application DC/25/04148 Hollyhocks, Church Road** - Demolition of existing rear extension & replacing with a new single storey rear extension, replacement roof to bay window, internal house alterations, extension and new roof to existing garage and a new detached outbuilding and resolved that they supported the application.
- c. The councillors reviewed **Planning Application DC/25/04149 Hollyhocks, Church Road** - Application for Listed Building Consent - Demolition of existing rear extension & replacing with a new single storey rear extension, replacement roof to bay window, internal house alterations, extension and new roof to existing garage and a new detached outbuilding and resolved that they supported the application.
- d. No further Planning Application had been received since the agenda was posted requiring a response before the next scheduled meeting.
- e. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix B).

25/174 Finance

- a. The councillors authorised all payments made, as itemised in the RFO Report (Appendix C). They also noted the income received since the last meeting, the bank reconciliation and the actuals vs. budget for the receipts and payments.
- b. The councillors resolved to move £35,000 from the Current account to the Savings account, once the CIL receipts have been received.

Signed _____

Date

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25/175 Pedestrian crossing

The Clerk updated councillors that the SCC Highways works were underway to design and cost the pedestrian crossing and pavement project, which is expected to be completed by early November.

25/176 Neighbourhood Plan

A meeting took place with Chris Bowden on the 29th September 2025 on the options and indicative costs of reviewing the Newton Neighbourhood Plan (NNP) in the absence of a government grant towards the costs. Chris was the planning consultant used by NPC throughout the development of the NNP from 2018 to 2021. The councillors resolved that due to the professionalism he demonstrated throughout the development of the NNP and his knowledge of the key issues that residents had supported in the NNP, they would extend the contract with him to review the NNP. The Clerk was asked to request Chris to outline a plan including his costs for the NNP review process.

25/177 Walk of the Parish

The councillors agreed the communication to be circulated to allotment tenants and other residents adjoining the allotment land, explaining when the allotment gates will be padlocked. A padlock key will be given to each allotment tenant.

25/178 Village Hall and Trust updates

Cllr Taylor informed councillors that a review of the works required on trees on the Trust land had commenced. He also indicated that works on the three ponds between the Saracens and Potash are due to commence imminently.

25/179 Questions to the Chair

Cllr Taylor updated councillors that the works in the fields on the northern side of the village related to preparatory works being undertaken on behalf of Anglian Water to provide a new fresh water supply to local villages from Sudbury.

25/180 Next Meeting

The next meeting of NPC will be on Wednesday 12th November 2025 starting at 7.30pm in the Village Hall.

The meeting closed at 8.25 pm.

Signed _____

Date

NEWTON PARISH COUNCILMinutes of Meeting held on 7th October 2025 at Newton Village Hall**Appendix A Clerk's Report**

Minute	Action	Complete ✓
25/147	Minutes sent to BRN and updated on website.	✓
25/152	Sent NPC's views on planning application to the LPA.	✓
25/153 c	Made payments to suppliers.	✓
25/153 d	Donation made to RBL Poppy Appeal.	✓
25/157	Meeting arranged with Chris Bowden.	✓
25/158	Year Plan updated on website.	✓
25/160	Standing Orders and Financial Regulations updated on website.	✓
25/161	See Agenda Item 177.	✓
	Clerk's Actions & Delegated Power	
	September email newsletter published.	
	Clerk Hours	
	1st April to 28th September 2025 - Paid 312 / Worked 289 / Holiday taken 24 hours.	

Appendix B Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/25/03496	The Deans Sudbury Road - Removal of cement render cladding, basic repairs to frame, installing some insulation and recladding with Lime plaster. Repair to garden wall.	25/152b	Support	
DC/25/03880	The Deans Sudbury Road - Listed Building Consent - Removal of cement render cladding, basic repairs to frame, installing some insulation and recladding with Lime plaster. Repair to garden wall.	25/152b	Support	

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Appendix C RFO Report

Payments made since last meeting

Unity Trust	Service Charge September	£6.00
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Receipts received since last meeting

Babergh	Precept - 2 nd payment	£13,239.97
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Unity Trust	Interest on Savings A/C	£153.43
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A	Bank Reconciliation at 30/09/2025		
	Cash in Hand 01/04/2025		37,365.79
	ADD		
	Receipts 01/04/2025 - 30/09/2025		29,370.18
	SUBTRACT		
	Payments 01/04/2025 - 30/09/2025		66,735.97
			16,820.93
	Cash in Hand 30/09/2025 (per Cash Book)		49,915.04
B	Cash in hand per Bank Statements		
	Petty Cash	30/09/2025	0.00
	Unity Trust Bank - Current Account	30/09/2025	22,708.29
	Unity Trust Bank - Savings Account	30/09/2025	27,206.75
			49,915.04
	Less unrepresented payments		
			49,915.04
	Plus unrepresented receipts		
	Adjusted Bank Balance		49,915.04
	A = B Checks out OK		

		Committed Spending			
Meeting Date	Minute	Supplier	Cost Net	VAT	Total
10/07/24	24/114	Newton PCC	£200.00	£0.00	£200.00
14/05/25	25/099	Clerk	£50.00	£0.00	£50.00
			£250.00	£0.00	£250.00

Signed _____

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1 October 2025 (2025-2026)

Newton Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	3,934.00	2,723.59	1,210.41 (30%)	1,210.41
Annual Subscription			0.00 (N/A)	550.00	341.59	208.41 (37%)	208.41
Asset Management			0.00 (N/A)	4,510.00	895.00	3,615.00 (80%)	3,615.00
CIL			0.00 (N/A)		2,908.83	-2,908.83 (-2908%)	-2,908.83
Clerk Salary			0.00 (N/A)	15,212.85	7,037.81	8,175.04 (53%)	8,175.04
Digital			0.00 (N/A)	860.00	68.35	791.65 (92%)	791.65
Donations			0.00 (N/A)	800.00	458.00	342.00 (42%)	342.00
Grants	212.64		-212.64 (-100%)			0.00 (N/A)	-212.64
Open Spaces			0.00 (N/A)	4,565.00	1,388.00	3,177.00 (69%)	3,177.00
Other Income	535.00	310.75	-224.25 (-41%)			0.00 (N/A)	-224.25
Other Payments			0.00 (N/A)			0.00 (N/A)	0.00
Precept	26,479.94	26,479.94	0.00 (N/A)			0.00 (N/A)	0.00
Projects & Events			0.00 (N/A)	750.00		750.00 (100%)	750.00
Recycling	425.00		-425.00 (-100%)			0.00 (N/A)	-425.00
NET TOTAL	27,652.58	26,790.69	-861.89 (-3%)	31,181.85	15,821.17	15,360.68 (49%)	14,498.79

Total for ALL Cost Centres	26,790.69	15,821.17
V.A.T.	2,579.49	999.76
GROSS TOTAL	29,370.18	16,820.93

Payments for your authorisation

	Net	VAT	Gross	Budget
NONE				

End of appendices.

Signed _____

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