

NEWTON PARISH COUNCIL

Minutes of Meeting held on 9th July 2025 at Newton Village Hall

Present: Councillors Paul Presland (Chairman), Russell Bower, Louise Evers, Rita Schwenk and Phil Taylor.

Attending: Dave Crimmin (Clerk) and one resident.

25/126 Apologies for Absence

Cllr Sherwood (holiday) sent her apologies as did Lee Parker (Babergh District Councillor) and James Finch (Suffolk County Councillor).

25/127 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation was received.

25/128 Minutes of Meeting held on 18th June 2025

The councillors approved the meeting minutes and resolved that the chairman should sign them as a correct record.

25/129 Councillor Vacancy

The Clerk reported that no application had been received for the councillor vacancy.

25/130 Public Participation

The councillors reviewed Lee Parker's and James Finch's previously submitted reports and appreciated the issues raised.

25/131 Emails circulated

Following a review of the emails circulated there were no issues raised.

25/132 Clerk's Report (Appendix A)

Following a review of the Clerk's report there were no further actions requested of the Clerk.

25/133 Planning

- a. A Planning Application had been received since the agenda was posted requiring a response before the next scheduled meeting. Councillors considered **Planning Application DC/25/03010 1A Links View - Erection of a garage/workshop** and resolved by a majority to object to the planning application on the following grounds:
 - i. It does not comply with NNP Newt 1 as the councillors consider that the proposal for 3 spaces covered by a roof does not reflect the character of the surrounding area. Links View has integral garages with up to 2 car spaces, none of which are at the front of the property. Elsewhere in the village, this type of building at the front of properties, has a maximum of 2 car spaces.
 - ii. The councillors consider that the scale and mass of the building is an overdevelopment of the site and not in keeping with the properties that surround the site, which is contrary to NNP Newt 3 2b.
- b. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix B).

25/134 Finance

- a. The councillors authorised all payments made, as itemised in the RFO Report (Appendix C). They also noted the income received since the last meeting, the bank reconciliation and the actuals vs. budget for the receipts and payments.
- b. The councillors authorised the application for a Corporate MultiPay Card from Lloyds Bank.

Signed _____

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25/135 Pedestrian crossing

The councillors were pleased with the responses received to date on the pedestrian crossing survey. Councillors agreed to remind residents of the survey before its closure on 15th July 2025.

25/136 Neighbourhood Plan

The Clerk updated councillors with his progress in trying to seek funding towards the costs of reviewing the Neighbourhood Plan:

- He had spoken to Babergh's Paul Bryant who confirmed that BDC councillors are looking at ways to help the funding situation, but he was not hopeful that Babergh can help to any great degree. NPC has registered its commitment to reviewing the NNP with Babergh.
- Our own district councillor has no further update on any plans Babergh has to help the situation.
- South Suffolk MP James Cartledge's recent newsletter did not offer any options to fill the hole created by the government's grant withdrawal.

The councillors resolved to adopt the Terms of Reference for the NP Working Party and to proceed with recruiting members for the group. The planned public presentation for September is to be deferred to a later date.

25/137 IT and Email Policy

The councillors reviewed the draft IT and Email Policy prepared by the Clerk and resolved its adoption.

25/138 NPC's email provider

After receiving notification that BestHost are discontinuing its email package, the councillors resolved to switch the email provider to Krystal at the start of September 2025.

25/139 Parish Infrastructure Investment Plan (PIIP)

The councillors reviewed the amendments made to the PIIP and resolved its adoption.

25/140 Walk of the Parish

Cllr Taylor is happy to continue resolving any issues with the MUGA tennis net. The condition of the garage in the playing field was reported to the Trust representatives and the condition of the Village Hall sign was reported to the VHMC representative. Councillors resolved to reimburse the costs incurred by a resident, who has volunteered to maintain the village sign and make 4 new notice boards for the Byelaws, from the Maintenance budget.

25/141 Litter picking initiatives

Cllr Bower will review with residents' litter picking initiatives that can be considered by NPC.

25/142 Village Hall and Trust updates

Cllr Schwenk updated councillors that the hall decoration is complete, and the committee are now looking at the refurbishment of the toilets. Cllr Taylor informed councillors that there had not been a Trust meeting since last month, but he will investigate the issues at the garage in the playing field.

25/143 Questions to the Chair

No questions raised.

Signed _____

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25/144 Next Meeting

The councillors noted that the next scheduled NPC meeting is on **Wednesday, 10th September 2025** starting at 7.30 pm in Newton Village Hall. However, if a planning application is received that cannot be deferred to the 10th September, a planning meeting will be held on the 13th August 2025 starting at 7.30pm.

The meeting closed at 8.40 pm.

Appendix A Clerk's Report

| Minute | Action | Complete ✓ |
|--------|--|------------|
| 25/108 | Minutes sent to BRN and updated on website. | ✓ |
| 25/110 | Distributed surveys to councillors. | ✓ |
| 25/114 | Sent NPC's views on planning application to the LPA. | ✓ |
| 25/115 | Made payments to suppliers. | ✓ |
| 25/117 | Touched based with Paul Bryant from Babergh on the review of the Neighbourhood Plan. | ✓ |
| 25/118 | Sent council's response for Babergh's listed building consultation. | ✓ |
| 25/121 | Sent requests for improvements to Links View and Airey Close bus shelters. | ✓ |
| | | |
| | Clerk's Actions & Delegated Power | |
| | None. | |
| | | |
| | Clerk Hours | |
| | 1st April to 29th June 2025 - Paid 156 / Worked 152.50 / Holiday taken 24 hours. | |

Appendix B Planning Status

| BDC Ref | Application | NPC Ref | NPC Response | BDC Response |
|-----------------|---|---------|------------------------------------|-----------------------|
| DC/25/00782 | Barns East Of Newton Leys, Joes Road - Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of 4no.existing agricultural barns on the site to create 10no. 1 and 2-bedroom dwellings (following removal of modern nissen hut) and resolved that they were concerned with the increase in the number of vehicle movements at the site onto a rural C category road. | 25/050a | Concerns over increase in traffic. | |
| DC/25/01858 | 2 Hills Farm Cottages, Sudbury Road - Application for Listed Building Consent - Application for installation of solar panels, on both sides of the rear pitched roof of the rear wing two-storey extension, erected in 2008. | 25/095a | Support | REFUSED 12/06/2025 |
| SCC/0073/25/DoR | Bramford to Twinstead - The National Grid (Bramford to Twinstead Reinforcement) Order 2024: Schedule 3, Requirement 4(1)(c) – Construction Traffic Management Plan - Stage 1 | 25/114a | No comment. | |
| DC/25/02375 | Land Rear Of Juglans, Sudbury Road - Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/22/05206 dated 15/12/2022 (and subsequent NMA under DC/24/01677) Town and Country Planning Act 1990 (as amended) - To vary Condition 2 (Approved Plans and Documents) for design changes to Plot 3 only as per submitted plans and documents] | 25/114b | No objections. | |

Signed _____

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Appendix C RFO Report
Payments made since last meeting

Unity Trust Service Charge £6.00

Receipt received since last meeting

Unity Trust Interest on Savings A/C1 £157.32

| | | | |
|----------|---|-----------|------------------|
| A | Bank Reconciliation at 30/06/2025 | | |
| | Cash in Hand 01/04/2025 | | 37,365.79 |
| | ADD Receipts 01/04/2025 - 30/06/2025 | | 15,976.78 |
| | | | 53,342.57 |
| | SUBTRACT Payments 01/04/2025 - 30/06/2025 | | 8,329.28 |
| | Cash in Hand 30/06/2025 (per Cash Book) | | 45,013.29 |
| B | Cash in hand per Bank Statements | | |
| | Petty Cash 30/06/2025 | 0.00 | |
| | Unity Trust Bank - Current Account 30/06/2025 | 17,959.97 | |
| | Unity Trust Bank - Savings Account 30/06/2025 | 27,053.32 | |
| | | | 45,013.29 |
| | Less unrepresented payments | | |
| | | | 45,013.29 |
| | Plus unrepresented receipts | | |
| | | | 45,013.29 |
| | Adjusted Bank Balance | | 45,013.29 |
| | A = B Checks out OK | | |

Newton Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

| Cost Centre | Receipts | | | Payments | | | Net Position |
|----------------------------|------------------|------------------|--------------------------|------------------|-----------------|------------------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| Administration | | | 0.00 (N/A) | 3,934.00 | 316.00 | 3,618.00 (91%) | 3,618.00 |
| Annual Subscription | | | 0.00 (N/A) | 550.00 | 294.59 | 255.41 (46%) | 255.41 |
| Asset Management | | | 0.00 (N/A) | 4,510.00 | 395.00 | 4,115.00 (91%) | 4,115.00 |
| CIL | | | 0.00 (N/A) | | 2,908.83 | -2,908.83 (-2908%) | -2,908.83 |
| Clerk Salary | | | 0.00 (N/A) | 15,212.85 | 3,404.09 | 11,808.76 (77%) | 11,808.76 |
| Digital | | | 0.00 (N/A) | 860.00 | | 860.00 (100%) | 860.00 |
| Donations | | | 0.00 (N/A) | 800.00 | 350.00 | 450.00 (56%) | 450.00 |
| Grants | 212.64 | | -212.64 (-100%) | | | 0.00 (N/A) | -212.64 |
| Open Spaces | | | 0.00 (N/A) | 4,565.00 | | 4,565.00 (100%) | 4,565.00 |
| Other Income | 535.00 | 157.32 | -377.68 (-70%) | | | 0.00 (N/A) | -377.68 |
| Other Payments | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| Precept | 26,479.94 | 13,239.97 | -13,239.97 (-50%) | | | 0.00 (N/A) | -13,239.97 |
| Projects & Events | | | 0.00 (N/A) | 750.00 | | 750.00 (100%) | 750.00 |
| Recycling | 425.00 | | -425.00 (-100%) | | | 0.00 (N/A) | -425.00 |
| NET TOTAL | 27,652.58 | 13,397.29 | -14,255.29 (-51%) | 31,181.85 | 7,668.51 | 23,513.34 (75%) | 9,258.05 |
| | | | | | | | |
| Total for ALL Cost Centres | | 13,397.29 | | | 7,668.51 | | |
| V.A.T. | | 2,579.49 | | | 660.77 | | |
| GROSS TOTAL | | 15,976.78 | | | 8,329.28 | | |

Signed _____

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Net

VAT

Gross

Budget

None

| Committed Spending | | | | | | |
|--------------------|--------|-----------------|----------|-------|---------|----------------------------|
| Meeting Date | Minute | Supplier | Cost Net | VAT | Total | Budget |
| | | Sudbury TC | ? | ? | ? | CIL - Comm Wardens 2024/25 |
| 10/07/24 | 24/114 | Newton PCC | £200.00 | £0.00 | £200.00 | Donations |
| 14/05/25 | 25/099 | Flowers & Clerk | £750.00 | £0.00 | £750.00 | CIL |
| | | | £950.00 | £0.00 | £950.00 | |
| | | | | | | |

End of appendices.

Signed _____

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